



**CHILDREN'S  
NEUROTHERAPY SERVICES, LLC**

www.cnsclinic.com

CNS Clinic

1087 13<sup>th</sup> St SE Hickory, NC 28602 - 4165 **OFFICE** (828) 267-1688 **FAX** (828) 267-1690

Dear Parent,

Thank you for the referral regarding your child. Please complete the Registration, HIPAA Release, and the Sensory & History forms which will provide us general information about your child and your specific concerns that you would like our clinic to address. The therapist needs this questionnaire as soon as possible before the appointment date to give them time to review the information before evaluating your child. These forms can be completed online by visiting our website at [cnsclinic.com/newpatientforms](http://cnsclinic.com/newpatientforms). If you would prefer to complete a paper copy please stop by one of our offices and we will be happy to provide these for you.

**If your child has had therapy before, we will need a copy of the evaluation and progress notes to have a more complete picture of your child's particular needs. If your child has an IEP or a 504 Plan we need a copy of this at evaluation. We will be happy to obtain these records for you if you will complete and sign a release form.**

If your child was referred to our clinic by a source other than their doctor, you will need to get an order from the doctor prior to the evaluation. It needs to state "Occupational Therapy/Physical Therapy/Speech Therapy evaluate and treat as medically necessary".

You need to arrive at our office 15 minutes prior to the appointment time. When you arrive at our office, we will need a copy of your insurance card and co-payment and/or deductible if applicable. At the appointment time, the therapist will come to get your child. You may accompany your child to the evaluation room or wait in your car. We ask that you stay at the clinic during the treatment session. After your child has been evaluated, the therapist will determine if treatment is necessary and how frequently. You will then schedule the next appointment with the front office staff. We ask for your patience as we attempt to determine an appointment at the same time each week that will work with your schedule. It may take a couple weeks to accomplish this.

We appreciate the opportunity to work with you and your child. We look forward to meeting you in the near future!

Sincerely,  
CNS Clinic